

United Nations Integrated Peace Building Office in Guinea – Bissau (UNIOGBIS)

Vacancy Announcement- Internal/External

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| Vacancy#: UNIOGBIS/NC-003/2016 | Deadline: 27 April 2016 |
| Post Title: Consultant for Training to Facilitators in Support to the Organizing Commission of the National Conference | Level: National Consultant |
| Organizational Unit: PAS | Location: Bissau |
| Duration: 05 days | |

UNIOGBIS invites candidates for the position highlighted above. Applicants are requested to complete a personal history form (P.11) available at UNIGOBIS Human Resources Office and attach copies of the following documents: Proof of Guinean nationality, Birth Certificate, academic certificates and reference letters from previous employers. Please note that you can also apply by email to uniogbisperonnel@un.org. **Kindly note that upon receipt of applications, only short-listed candidates will be contacted.**

Background:

Following the elections in Guinea-Bissau in 2014, the National Assembly (ANP) appointed a new Organizing Commission for the National Conference entitled "Paths to peace and development" subtitled "Causes, consequences and resolution of conflicts in Guinea-Bissau". The new Organizing Commission was sworn-in on 18 May 2015. It is composed of 35 members and includes representatives of parliamentary political parties, the sovereign organs of the state, ministries of defense and interior, civil society organizations and staff of the National Assembly who are part of the Commission's technical support. The chairperson and the vice chairs are drawn from the religious community of Guinea-Bissau.

The Organizing Commission has defined a roadmap for the organization of the National Conference which identifies the following activities: the development of a two-pronged communications strategy to mobilize support to and engagement in the national dialogue process with the sovereignty organs and public opinion, the capitalization of previous work by the previous Organizing Commission and other relevant dialogue initiatives in a consolidated report that will then be taken through a validation process through grass-roots consultations and once finalized presented to the National Conference, with recommendations.

The Organizing Commission will now start its validation phase by conducting outreach with the population of Guinea-Bissau in the regions of the country. To facilitate this process, UNIOGBIS would like to hire a consultant to train the facilitators of this regional outreach.

The Scope of the Consultancy:

In support to the Organizing Commission of National Conference, UNIOGBIS is seeking a national consultant to plan, organize and conduct a training of facilitators for the validation phase of the National Conference preparatory process. The facilitators will be interacting with the population during the validation phase and they must be able to facilitate dialogue between the parties during the validation process and retain new ideas and subjects brought in by the population. There is also a need to build the capacity of the Organizing Commission more generally within the areas of reconciliation and transitional justice. The national consultant will

work in tandem with an international consultant, expert on the latter. The national consultant will therefore be responsible for the facilitation and grass roots outreach component of the training, whereas the international consultant will focus on the overarching international best practices. The specific objective of the consultancy will be to work with the international consultant to plan and conduct three-day training for the Organizing Commission's facilitators who will be in charge of the regional revalidation/consultation conferences;

Qualifications and work experience:

Education:

University degree in political science, international law, development and/or strong professional experience in facilitation and grass roots consultation

Experience:

A minimum of 5 years of field experience in grass root level consultation and facilitation.

Language:

English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in oral and written Portuguese and English or French is required.

Other skills:

Good oral communication skills; team work, planning and organizing.

Preference will be given to equally qualified women candidates. Completed detailed applications documentation as specified above referring to [Vacancy#](#): **UNIOGBIS/NC-003/2016** should be forwarded to the attention of: Human Resources Section (HRS), UNIOGBIS Headquarters, Bairro Penha, C.P. 222 – Bissau, Guinea-Bissau.